

**MINUTES
GREENSTONE COUNTRY COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS REGULAR MEETING**

Time & Date: November 17, 2020 at 4:30PM

Place: ZOOM

<https://us02web.zoom.us/j/89256072197?pwd=ckpXMythcWRiNm01WkFZcUV5a0VnZz09>

Meeting ID: 892 5607 2197

Passcode: 367701

1. CALL TO ORDER/ROLL CALL

- Present: Rod Rozman, Dan Schmidt, Bob Vance, Greg Smith, Terry Schutten, CSD GM Shelly Greene

2. APPROVAL OF AGENDA

- Motion: Terry Schutten motioned to approve the agenda. Second by Greg Smith. Motion carried.

Rod Rozman – Yes

Dan Schmidt – Yes

Bob Vance – Yes

Terry Schutten – Yes

Greg Smith – Yes

1. APPROVAL OF MINUTES

- i. Motion: Bob Vance motioned to approve the minutes from the September 23, 2020 regular meeting. Second by Terry Schutten. Motion carried.

Rod Rozman – Yes

Dan Schmidt – Yes

Bob Vance – Yes

Terry Schutten – Yes

Greg Smith – Yes

3. GREENSTONE COUNTRY CSD

▪ **CONFLICT OF INTEREST CODE**

- i. Motion: Bob Vance motioned to approve the updated Conflict of Interest Code
- ii. Discussion: Contractor George Wheeldon will be added to the list of Designated Positions and Disclosure Categories. Second by Terry Schutten.
- iii. Motion carried.

Rod Rozman – Yes

Dan Schmidt – Yes

Bob Vance – Yes

Terry Schutten – Yes

Greg Smith – Yes

▪ **SELECTION OF OFFICERS**

- i. Motion: Terry Schutten motioned the current slate of Officers remain in their respective positions. President, Rod Rozman; Vice President, Dan Schmidt; CFO, Bob Vance. Second by Bob Vance.
- ii. Discussion: All Officers agreed to remain in their current positions.
- iii. Motion carried.

Rod Rozman – Yes

Dan Schmidt – Yes

Bob Vance – Yes

Terry Schutten – Yes

Greg Smith – Yes

▪ **BUDGET UPDATE**

- i. Bob Vance discussed the meeting he and Shelly had with the CSD Auditor, Mary Cummins. The County made an adjustment of \$28,044 to our reserves account for Fiscal Year 19/20, however, that adjustment should have been done the previous fiscal year. The CSD Auditor has notified the County Auditor to make the correction.
- ii. The \$25,000 that the Board voted to move to reserves for FY 19/20 still has not been moved. Shelly reached out to County Auditor Bob Toscano, who replied it simply requires a board action. Shelly has resent the Board's original motion to move the funds.
- iii. The CSD Auditor also advised that the 310 Account (allocated reserves) should be for specific things (like replacing a roof), and all other funds should be reflected in the 350 Account (unallocated reserves).
- iv. Bob Vance reported that, in light of the auditor's instructions, the 310 Account is currently overfunded. He recommended adding this to the agenda for the next regular. Shelly will reconfirm with the CSD Auditor that the 310 Account is to reserve for specific items.
- v. Terry Schutten asked Shelly to see if a super majority is required to move funds out of the unallocated reserves and into the allocated reserves.

▪ **CSD PRIORITIES**

- i. Tabled to next meeting. The group will resubmit their priority list with specifics. Shelly will compile the list and send back to the group to vote for 10.

4. GREENSTONE COUNTRY HOA

- Present: President Erminja Magana, Manager Sierra Christian
- HOA Manager reported the HOA is looking at working with the post office to potentially turn a portion of the newspaper racks into additional package boxes, however that will not resolve the issue of large packages having to be picked up at the post office.
- HOA President reported that someone may be interested in taking up Lakes as a committee. The HOA is also looking for volunteers to help with the fire safe council.

5. MANAGERS REPORT

▪ **2021 MEETING SCHEDULE**

- i. The Board will meet bimonthly on the second Wednesday of the month beginning January 2021.

6. DIRECTORS COMMENTS

▪ SMUD Stump Removal

- i. Terry Schutten asked what was being done with the large tree stumps left by SMUD.

Sierra reported that she would be meeting with SMUD the following week to discuss possible options for removing them.

- ii. Rod Rozman discussed having an email list for as many residents as possible to send out agendas, meeting times, and important information from the CSD. He felt it would be a good way to contact residents directly and give them more information.

Shelly will look at creating an opt-in letter.

A resident on the call recommended posting something at the mailboxes regarding emails.

7. OPEN FORUM - None

8. NEXT REGULAR MEETING

January 27, 2020 at 4:30 PM

9. ADJOURN

- i. Motion: Terry Schutten motioned to adjourn the meeting. Second by Bob Vance.

- ii. Motion carried.

Rod Rozman – Yes

Dan Schmidt – Yes

Bob Vance – Yes

Terry Schutten – Yes

Greg Smith – Yes