

**MINUTES
GREENSTONE COUNTRY COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS SPECIAL MEETING**

Time & Date: AUGUST 26, 2020 at 4:30PM

Place: ZOOM

<https://us02web.zoom.us/j/83104179937?pwd=cUV0YlhlM1JFaW1zNVN3M1FNcm5uQT09>

Meeting ID: 831 0417 9937

Passcode: 395252

1. CALL TO ORDER/ROLL CALL

- Present: Rod Rozman, Dan Schmidt, Bob Vance, Greg Smith, Terry Schutten, GM Shelly Greene

2. APPROVAL OF AGENDA

- **Motion:** Dan Schmidt motioned to approve the agenda. Second by Terry Schutten. Motion carried.

Rod Rozman – Yes

Dan Schmidt – Yes

Bob Vance – Yes

Terry Schutten – Yes

Greg Smith – Yes

3. APPROVAL OF BOARD MINUTES

- June 23, 2020 Regular Meeting
Motion by Bob Vance to approve minutes with correction. Only include CSD Board and General Manager in rollcall. Second by Terry Schutten. Motion carried.

Rod Rozman – Yes

Dan Schmidt – Yes

Bob Vance – Yes

Terry Schutten – Yes

Greg Smith – Yes

4. APPROVAL OF 2020/2021 FINAL BUDGET

- Shelly reviewed modifications to budget based on preliminary closeout numbers as of June 30, 2020.
- Rod Rozman recommended increasing budget object code 4261 (postage) in anticipation of additional community mailers. Object code 4261 increased from \$500 to \$700.
- Bob Vance reviewed projected revenues based on preliminary closeout as of June 30, 2020. Bob reported the \$25,000 the Board voted to move to reserves for FY19/20 has not occurred. Bob and Shelly are working with Assistant Auditor Bob Toscano to resolve the issue.

- The Board discussed confusion around allocated and unallocated reserves. The final budget expenses page will now reflect object codes 7700 and 7800 as follows:

7700	Unallocated Reserve (350 Account)
7800	Allocated Reserve (310 Account)

Dan Schmidt will work with Bob on clarifying some of the questions related to allocated and unallocated reserves.

- Motion by Bob Vance to approve final 20/21 budget. Second by Terry Schutten. Motion carried.

Rod Rozman – Yes

Dan Schmidt – Yes

Bob Vance – Yes

Terry Schutten – Yes

Greg Smith – Yes

5. COUNTY REQUEST TO ZERO OUT ACCOUNTS 108 & 222

- Bob Vance reviewed the request from the County to zero out accounts 108 & 222. For several years there has been a debit balance of \$200 in both GL account 108 with an offsetting credit balance of \$200 in GL account 222. These came from audit adjustments requested by the district's external auditor, John Warden, that were recorded for the audits of FY2002/03 and FY2004/05 for unpaid special assessments. In the years since the external auditors have not requested that those amounts be liquidated and/or updated by the amount of the outstanding special assessment as of the most current year of that audit. Because the amount is immaterial, nor does it reflect what is the current outstanding balance of special assessments, the County would like to record a journal entry to zero out both accounts.
- Motion by Bob Vance to authorize the County to zero out accounts 108 & 222. Second by Dan Schmidt. Motion carried.

Rod Rozman – Yes

Dan Schmidt – Yes

Bob Vance – Yes

Terry Schutten – Yes

Greg Smith – Yes

6. DIRECTORS COMMENTS

- Rod Rozman asked that a WORD version of the survey Terry is working on be sent to the Board for comments/suggestions for discussion at a future meeting. Terry suggested having a professional review of the survey. Rod would also like to discuss doing a joint survey with the HOA. Shelly will send previous surveys conducted by the CSD with results. Survey will be added to the next agenda.

7. OPEN FORUM - None

8. NEXT REGULAR MEETING

September 23, 2020 at 4:30 PM

9. ADJOURN

- Motion by Bob Vance to adjourn the meeting. Second by Terry Schutten.
Motion carried.

Rod Rozman – Yes

Dan Schmidt – Yes

Bob Vance – Yes

Terry Schutten – Yes

Greg Smith – Yes